

**MINUTES**  
**MATAGORDA COUNTY COMMISSIONERS' COURT MEETING**  
**MATAGORDA COUNTY COURTHOUSE, ROOM 300**  
**1700 SEVENTH STREET, BAY CITY, TEXAS 77414**  
**9:30 A.M., MONDAY, SEPTEMBER 23, 2024**

**Call to Order**

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday, September 23, 2024, in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge Seiferman presiding.

Others present were as follows: Kristen Kubecka, Jennifer Chau, Skipper Osborne, Chris Peikert, Lisa Krobot, Mike Reddell, Ashley Brooking, Loretta Griffin, Tressa Leadford, Meagan Ramirez, Amanda Campos, Kent Pollard, Mike Ferdinand, Jessica Russell, David Miles, Erik Frankson, Mike Spillers, Alexandria Longoria and Stephanie Wurtz.

**1. Certification of quorum**

County Judge Seiferman certified a quorum with Commissioner Cook, Commissioner Estlinbaum, Commissioner Shimek and Commissioner Frick.

**2. Pledge of Allegiance – Commissioner Estlinbaum**

**3. Texas Pledge – Commissioner Estlinbaum**

**4. Prayer – Commissioner Cook**

**5. Public Comments**

This being the next item for business, no action required.

**6. Consideration and possible action regarding approving Commissioner's Court Minutes for September 16, 2024**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve Commissioner's Court Minutes for September 16, 2024. Motion carried. Vote 5 ayes 0 nays

**7. Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to approve one contract for the use of the Matagorda County Fairgrounds facilities. Motion carried. Vote 5 ayes 0 nays

**8. Consideration and possible action to approve hiring Daniel Hernandez as a Heavy Equipment Operator for Precinct #2 at an hourly rate of \$17.24 effective 09/16/2024; and will not receive any court-approved county-wide raises effective on 01/01/2025**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Shimek, with all others concurring, to approve hiring Daniel Hernandez as a Heavy Equipment

Operator for Precinct #2 at an hourly rate of \$17.24 effective 09/16/2024; and will not receive any court-approved county-wide raises effective on 01/01/2025. Motion carried. Vote 5 ayes 0 nays

**9. Consideration and possible action to accept a contribution in the amount of \$2,000.00 from Chevron Phillips Chemical Co, LLP for expenses toward the Matagorda County Household Hazardous Waste Collection Event to be held October 12, 2024**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to accept a contribution in the amount of \$2,000.00 from Chevron Phillips Chemical Co, LLP for expenses toward the Matagorda County Household Hazardous Waste Collection Event to be held October 12, 2024. Motion carried. Vote 5 ayes 0 nays

**10. Consideration and possible action to accept a contribution in the amount of \$12,000.00 from STP Nuclear Operating Company for expenses toward the Matagorda County Household Hazardous Waste Collection Event to be held October 12, 2024**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to accept a contribution in the amount of \$12,000.00 from STP Nuclear Operating Company for expenses toward the Matagorda County Household Hazardous Waste Collection Event to be held October 12, 2024. Motion carried. Vote 5 ayes 0 nays

**11. Consideration and possible action to approve a Re-Plat of Lots 1-3 of the Re-Plat of a portion of Outlot 14, Matagorda Townsite, Matagorda County, Texas**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Shimek, with all others concurring, to approve a Re-Plat of Lots 1-3 of the Re-Plat of a portion of Outlot 14, Matagorda Townsite, Matagorda County, Texas. Motion carried. Vote 5 ayes 0 nays

**12. Consideration and possible action to approve a Re-Plat of Lot 9 in the Outback Subdivision, dividing the property into Lots 9A and 9B, Matagorda County, Texas**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Shimek, with all others concurring, to approve a Re-Plat of Lot 9 in the Outback Subdivision, dividing the property into Lots 9A and 9B, Matagorda County, Texas. Motion carried. Vote 5 ayes 0 nays

**13. Consideration and possible action to authorize Commissioner Charles Frick to purchase a Virnig 78" V50 Rotary Brush Cutter utilizing BuyBoard Contract #685-22 for Commissioner Frick to sign all related documents for Precinct #4**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to authorize Commissioner Charles Frick to purchase a Virnig 78" V50 Rotary Brush Cutter utilizing BuyBoard Contract #685-22 for Commissioner Frick to sign all related documents for Precinct #4. Motion carried. Vote 5 ayes 0 nays

**14. Consideration and possible action to approve a Federal Excise Tax Exemption Certificate from U.S. Bank Voyager Fleet Cards for fuel purchases for the Matagorda County Sheriff's Department, covering January 1, 2025 to December 31, 2025, and authorize County Judge Bobby Seiferman to sign**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to approve a Federal Excise Tax Exemption Certificate from U.S. Bank Voyager Fleet Cards for fuel purchases for the Matagorda County Sheriff's Department, covering January 1, 2025 to December 31, 2025, and authorize County Judge Bobby Seiferman to sign. Motion carried. Vote 5 ayes 0 nays

**15. Consideration and possible action to approve a Federal Excise Tax Exemption Form from U.S. Bank Voyager Fleet Cards for the District Attorney's Office**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve a Federal Excise Tax Exemption Form from U.S. Bank Voyager Fleet Cards for the District Attorney's Office. Motion carried. Vote 5 ayes 0 nays

**16. Consideration and possible action to approve a Letter of Agreement between Matagorda County and South Texas Project Nuclear Operating Company**

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Shimek, with all others concurring, to approve a Letter of Agreement between Matagorda County and South Texas Project Nuclear Operating Company. Motion carried. Vote 5 ayes 0 nays

**17. Consideration and possible action to allow Doug Schoppe, Constable Precinct #1 to employ Christopher Holliday as an unpaid reserve deputy due to the necessity of increasing patrol to help enforce state and local laws and provide additional coverage for citizen needs for law enforcement**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to allow Doug Schoppe, Constable Precinct #1 to employ Christopher Holliday as an unpaid reserve deputy due to the necessity of increasing patrol to help enforce state and local laws and provide additional coverage for citizen needs for law enforcement. Motion carried. Vote 5 ayes 0 nays

**18. Consideration and possible action to approve a form Notice of Removal of Property to be used by the Commissioners of the County for posting upon the personal property or, if possible, mailed to the identified owner of the personal property, in accordance with State Law and Local Court Order**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve a form Notice of Removal of Property to be used by the Commissioners of the County for posting upon the personal property or, if possible, mailed to the identified owner of the personal property, in accordance with State Law and Local Court Order. Motion carried. Vote 5 ayes 0 nays

**19. Consideration and possible action to rescind order on agenda item #23 of the Matagorda County Commissioner's Court held on Monday, January 29, 2024 for a salary increase to \$36,400.00 for County Attorney Legal Assistant Jenna Fortenberry**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to rescind order on agenda item #23 of the Matagorda County Commissioner's Court held on Monday, January 29, 2024 for a salary increase to \$36,400.00 for County Attorney Legal Assistant Jenna Fortenberry. Motion carried. Vote 5 ayes 0 nays

**20. Consideration and possible action to rescind order on agenda item #24 of the Matagorda County Commissioner's Court held on Monday, January 29, 2024 for a salary increase to \$32,240.00 for County Attorney Legal Assistant Secretary Meagan Ramirez**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to rescind order on agenda item #24 of the Matagorda County Commissioner's Court held on Monday, January 29, 2024 for a salary increase to \$32,240.00 for County Attorney Legal Assistant Secretary Meagan Ramirez. Motion carried. Vote 5 ayes 0 nays

**21. Consideration and possible action to rescind order on agenda item #22 of the Matagorda County Commissioner's Court held on Monday, January 29, 2024 for a salary increase to \$41,600.00 for County Attorney Executive Secretary Donna LeAnn Adams**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Cook, with all others concurring, to rescind order on agenda item #22 of the Matagorda County Commissioner's Court held on Monday, January 29, 2024 for a salary increase to \$41,600.00 for County Attorney Executive Secretary Donna LeAnn Adams. Motion carried. Vote 5 ayes 0 nays

**22. Consideration and possible action to rescind order on agenda item #25 of the Matagorda County Commissioner's Court held on Monday, January 29, 2024 to create a new staff position and job description titled County Attorney Investigator in Pay Group 23 with an annual salary of \$46,675.20**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to rescind order on agenda item #25 of the Matagorda County Commissioner's Court held on Monday, January 29, 2024 to create a new staff position and job description titled County Attorney Investigator in Pay Group 23 with an annual salary of \$46,675.20. Motion carried. Vote 5 ayes 0 nays

**23. Consideration and possible action to authorize the submission of a Grant Proposal to the Edward Byrne Memorial Justice Assistance Grant Program related to the Matagorda County Officer Training Equipment 2024 Project and authorize the County Judge to sign all related documents**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to authorize the submission of a Grant Proposal to the Edward Byrne Memorial Justice Assistance Grant Program related to the Matagorda County Officer Training Equipment 2024 Project and authorize the County Judge to sign all related documents. Motion carried. Vote 5 ayes 0 nays

**24. Consideration and possible action to approve an Engineering Services Agreement between Matagorda County and Polasek Construction, Inc. associated with the American Rescue Plan Act (ARPA) Palacios Park Project Construction Manager-at-Risk RFQ and authorize the County Judge to sign all related documents pending County Attorney review and approval**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve an Engineering Services Agreement between Matagorda County and Polasek Construction, Inc. associated with the American Rescue Plan Act (ARPA) Palacios Park Project Construction Manager-at-Risk RFQ and authorize the County Judge to sign all related documents pending County Attorney review and approval. Motion carried. Vote 5 ayes 0 nays

**25. Consideration and possible action to approve and adopt the 2025 Matagorda County Budget**

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Shimek, with all others concurring, to approve and adopt the 2025 Matagorda County Budget.

Record Vote:

County Judge	Aye
Commissioner Pct. 1	Aye
Commissioner Pct. 2	Aye
Commissioner Pct. 3	Aye
Commissioner Pct. 4	Aye

Motion carried.

**26. Public Hearing at 9:55 a.m. to discuss the 2024 Proposed Maintenance and Operation Tax Rate of .33055 and the 2024 Proposed Interest and Sinking Tax Rate of .00978, for a total Tax Rate of .34033**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to enter into a Public Hearing at 9:55 a.m. to discuss the 2024 Proposed Maintenance and Operation Tax Rate of .33055 and the 2024 Proposed Interest and Sinking Tax Rate of .00978, for a total Tax Rate of .34033. Motion carried. Vote 5 ayes 0 nays

At 9:57 a.m., motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to enter back into regular session of Commissioners Court. Motion carried. Vote 5 ayes 0 nays

**27. Consideration and possible action to adopt the 2024 Proposed Maintenance and Operation Tax Rate of .33055, for a total Tax Rate of .34033**

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Shimek, with all others concurring, to adopt the 2024 Proposed Maintenance and Operation Tax Rate of .33055, for a total Tax Rate of .34033.

Record Vote:

County Judge	Aye
Commissioner Pct. 1	Aye
Commissioner Pct. 2	Aye
Commissioner Pct. 3	Aye
Commissioner Pct. 4	Aye

Motion carried.

**28. Consideration and possible action to adopt the 2024 Proposed Interest and Sinking Tax Rate of .00978, for a total Tax Rate of .34033**

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Shimek, with all others concurring, to adopt the 2024 Proposed Interest and Sinking Tax Rate of .00978, for a total Tax Rate of .34033.

Record Vote:

County Judge	Aye
Commissioner Pct. 1	Aye
Commissioner Pct. 2	Aye
Commissioner Pct. 3	Aye
Commissioner Pct. 4	Aye

Motion carried.

**29. Consideration and possible action to adopt the total 2024 Property Tax Rate of .34033 and ratify the 2024 Property Tax increase of 2,225,376 or 9.23% reflected in the 2024 Matagorda County Budget**

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Shimek, with all others concurring, to adopt the total 2024 Property Tax Rate of .34033 and ratify the 2024 Property Tax increase of 2,225,376 or 9.23% reflected in the 2024 Matagorda County Budget.

Record Vote:

County Judge	Aye
Commissioner Pct. 1	Aye

Commissioner Pct. 2           Aye  
Commissioner Pct. 3           Aye  
Commissioner Pct. 4           Aye

Motion carried.

**30. Consideration and possible action to approve Invoices from the following Departments: County Clerk's Office**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Frick, with all others concurring, to approve Invoices from the following Departments: County Clerk's Office. Motion carried. Vote 5 ayes 0 nays

**31. Consideration and possible action to approve payment of Demand Checks**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to approve payment of Demand Checks. Motion carried. Vote 5 ayes 0 nays

**32. Consideration and possible action to approve Line Item Transfers**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Frick, with all others concurring, to approve Emergency Amendments. Motion carried. Vote 5 ayes 0 nays

**33. Consideration and possible action to approve Emergency Amendments**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve Emergency Amendments. Motion carried. Vote 5 ayes 0 nays

**34. Meet in Executive Session:**

**Under Section 551.072 of the Texas Government Code to consult with attorney(s) representing the County in an executive session concerning Real Property**

This being the next item for business, motion was duly made at 10:03 a.m. by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to meet in Executive Session:

Under Section 551.072 of the Texas Government Code to consult with attorney(s) representing the County in an executive session concerning Real Property

Motion carried. Vote 5 ayes 0 nays

**35. Reconvene open session and consider taking action on the matters discussed in Executive Session:**

**Under Section 551.072 of the Texas Government Code to consult with attorney(s) representing the County in an executive session concerning Real Property**

This being the next item for business, motion was duly made at 10:25 a.m. by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to Reconvene open session:


Under Section 551.072 of the Texas Government Code to consult with attorney(s) representing the County in an executive session concerning Real Property


Motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Cook, with all others concurring, to terminate the Real Property Purchase Agreement, related to North Hwy 60, authorizing the release of earnest money and all documents, to fulfill the County's obligations under the Agreement. Motion carried. Vote 5 ayes 0 nays


**36. Adjournment**


At approximately 10:27 a.m. Judge Seiferman adjourned the meeting.


Approved in Open Court, the 30<sup>th</sup> day of September, 2024.

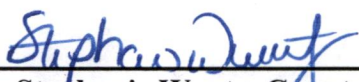
  
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**BOBBY SEIFERMAN**  
County Judge

  
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**EDWARD "BUBBA" COOK**  
Commissioner Precinct No. One

  
\_\_\_\_\_  
**MIKE ESTLINBAUM**  
Commissioner Precinct No. Two

  
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**TROY SHIMEK**  
Commissioner Precinct No. Three

  
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**CHARLES "BUBBA" FRICK**  
Commissioner Precinct No. Four

ATTEST:   
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**Stephanie Wurtz, County Clerk**

